

Lancashire Enterprise Partnership - Round 2 (16/17 Funding Allocation)

Appendix 'A'

Standard Process: EOI submitted only, business case is only requested if EOI is successful.

Phase	Action	Timetable
	Timetable approved by the Lancashire Skills Board	Thu 10th Sep 15
Stage 1 - EOI	Launch Round 1	Mon 14th Sep 15
	Market Engagement Event	Mon 21st Sep 15
	Submission deadline - EOI only (7 weeks after 14/9 launch date)	Mon 2nd Nov 15
	Skills Hub review and do a first cut (non-eligible and very low scoring)	Tues 3rd Nov
	Chosen EOI documentation sent to SFA	Wed 4th Nov 15
	EOI Assessment and Review completed by Skills Hub and SFA. SFA communicate recommendations to Skills Hub by telekit or meeting.	Wed 9th Dec 15
	Skills Hub/LEP Officers to finalise recommendations	Wed 9th Dec 15
	Skills Hub take finalised recommendations to the Skills Board	Thu 10th Dec 15
	Recommendations by Skills Board made to full LEP Board and ratified by the LEP Board	Tue 15th Dec 15 - CANNOT MOVE
	EOI Outcome letter	Fri 18th Dec 15
Stage 2 - Detailed Business Case	Launch Round 2 - Detailed Business Case	Fri 18th Dec 15
	Submission deadline - Detailed Business Case (8 weeks after 18/12 launch date)	Tue 16th Feb 16
	Skills Hub sends Detailed Business Case documentation to Agency	Thu 18th Feb 16
	Detailed Business Case assessment and review completed by LEP, Skills Hub and SFA. SFA communicate recommendations to Skills Hub. Skills Hub/LEP Officers to finalise recommendations.	Fri 18th Mar 16
	Skills Hub to take finalised recommendations to the Skills Board	Wed 23rd Mar 16
	Recommendations made to and ratified by LEP Board	Tue 5th Apr 16
	Outcome letter	LCC to advise date
Project Start	Earliest Planned Start Date	Programme Team to advise date

Fast Track Process: EOI and business case submitted together. Business case is only reviewed if the EOI is successful.

Phase	Action	Timetable
	Timetable approved by the Lancashire Skills Board	Thu 10th Sep 15
EOIs and Detailed Business Case process	Launch Round 1	Mon 14th Sep 15
	Market Engagement Event	Mon 21st Sep 15
	Submission of EOI and Detailed Business Case (7 weeks after 14/9 launch date)	Mon 2nd Nov 15
	Skills Hub review and do a first cut (non-eligible and very low scoring)	Tues 3rd Nov 15
	Chosen EOI and Detailed Business Case docs sent to SFA	Wed 4th Nov 15
	EOI assessment and review completed by Skills Hub and SFA. SFA communicate recommendations to Skills Hub by telekit or meeting.	Wed 9th Dec 15
	Skills Hub/LEP Officers to finalise recommendations	Wed 9th Dec 15
	Skills Hub take finalised recommendations to the Skills Board	Thu 10th Dec 15
	Recommendations by Skills Board made to full LEP Board and ratified by the LEP Board	Tue 15th Dec - CANNOT MOVE
	EOI Outcome letter	Fri 18th Dec 15
	Detailed Business Case assessment and review completed by LEP, Skills Hub and SFA. SFA communicate recommendations to Skills Hub. Skills Hub/LEP Officers to finalise recommendations.	Thu 7th Jan 16
	Skills Hub to take finalised recommendations to the Skills Board	Wed 27th Jan 16
	Recommendation made to and ratified by LEP Board	Tue 2nd Feb 16
	Outcome letter	LCC to advise date
Project Start	Earliest Planned Start Date	Fri 1st April